

**City of Sachse, Texas**  
Planning and Zoning Commission

Minutes of the Regular Meeting on Monday, April 8, 2013  
Time: 7:00 p.m. Place: Sachse City Hall

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**Members Present:**

Scott Everett  
Charles Ross  
Warren Becker  
David Hock  
Bill Alexander

**Members Absent:**

Stephen Curtis  
Scott Williams

**Staff Present:**

Marc Kurbansade, Community Development Director  
Charlotte Youngblood, Secretary

Vice-Chairman David Hock opened the meeting of the Planning and Zoning Commission at 7:00 p.m. and a quorum was declared.

**1. Invocation and Pledge of the Allegiance to the U.S. and Texas Flags**

The invocation was offered by Warren Becker and David Hock led the pledges.

**2. Community Development Director's Update Report: Briefing on current activities of staff.**

Marc Kurbansade, Community Development Director, stated this weekend is the Great American Clean Up. The City will also be having its first city-wide electronics recycling this weekend at the Animal Shelter in conjunction with the Great American Clean Up event. Additionally, he stated when meeting notices are sent out he would prefer the commissioners to respond whether they will be in attendance or not.

**3. Consider approval of the minutes from the March 11, 2013 Planning and Zoning Commission meeting.**

Charles Ross made a motion to approve the minutes of the March 11, 2013 Planning and Zoning Commission meeting. Warren Becker seconded the motion. The motion passed with all voting in favor.

**4. Consider approval of a Site Plan for a Mortuary and Crematory use on an approximately 0.695 acre tract of land located at 6810 State Highway 78, more particularly described as Lot 2, Block A of the proposed Metro Mortuary and Cremation Services Addition.**

Mr. Kurbansade introduced the item. He explained the property received approval for the Special Use Permit on December 3, 2012. The Preliminary Plat was approved on April 1, 2013 and this request is a follow-up requirement of the Special Use Permit. After approval of the Site Plan the property owner will proceed with administrative review of civil engineering plans and building plans. Mr. Everett asked if the gravel driveway located on the site plan would be part of this development. Mr. Kurbansade stated that the existing gravel driveway is for the Pet Cemetery and will remain and is not part of Lot 2 where the Mortuary and Crematory will be located.

Scott Everett made a motion to approve the site plan for Metro Mortuary and Cremation Services. Charles Ross seconded the motion. The motion passed unanimously with all voting in favor.

There being no further business, Warren Becker made a motion to adjourn. The meeting was adjourned at 7:15 p.m.

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Secretary

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Chairperson