



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, March 14, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, March 14, 2013, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

- Present** 5 - Chairman Jeff Bickerstaff, Commission Member J. D. Pruitt, Commission Member Juanita Miller, Commission Member Cyndi Mitchell, and Commission Member Michael Kellam
- Absent** 2 - Commission Member Diana Smith, and Committee Member Druce Reiley

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman, Jeff Bickerstaff.

3. 13-1402 Consider approval of the minutes of the February 21, 2013 meeting.

Executive Summary

Consider approval of the February 21, 2013 meeting minutes.

A motion was made by Cyndi Mitchell and seconded by Michael Kellam to approve the minutes as written. Motion passed unanimously.

Discuss and consider Concession Agreement at Salmon Park and Heritage Park for the upcoming season.

Mr. Whitworth reported that the concession agreement went to City Council on March 4, 2013, and passed at the meeting. There is a \$1,000 fee for the Association to use the concession. This is a 2 year contract renewable for 1 year terms up to 5 years total. There are provisions in there for termination of the agreement if the association fails to meet requirements in the agreement. They do have to get a food handlers license and obtain an inspection permit.

There is also a minimum age requirement of 16 years of age for those that work in the concession and anyone under the age of 18 years must be under the direct supervision of a person over the age of 18.

Discuss and consider the Arbor Day/Cleanup Event.

Mr. Whitworth reported that we currently have 11 groups registered for the event. We are on track with numbers signed up last year at this point. Friday, April 12, will be the Citywide Trash Collection event in front of the Animal Shelter, from 8 AM-4 PM. The Arbor Day event on April 13, begins here at City Hall at 9 AM. We will also continue the Trash Collection event in front of the Animal Shelter from 8 AM-2 PM that day. We are asking all of the groups to come back at Noon for a group picture. We will plant 5 trees here at the City Complex in celebration of our 5th year to receive the Tree City USA status.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Easter Egg Hunts will be on March 23 at 10 AM, the Easter Egg Scramble, at 7:30 PM, the Doggie Bone Hunt, and at 8:15 PM, the Flashlight Egg Hunt. The Exchange Club will also be there to raise funds for child abuse awareness by selling blue balloons and having a balloon release at the same time as the egg hunt in the morning. We have done some field improvements including installing an irrigation system on the practice fields, as well as aerating and fertilizing all of the fields. At Heritage Park all of the field lights have been repaired and the Sachse Baseball Association had a contractor come in and do some field work at Heritage Park. Also, P & Z approved the replat of 5th Street Park. The new Engineer, Greg Peters, has experience in park design. Mr. Whitworth is going to meet with Mr. Peters to work on the layout and parking lot. Parks crew worked on the erosion problem at Park Lake Park.

Requests for future agenda items.

Requests were made to discuss Arbor Day/Cleanup Event, and forming a parks friends group.

Set upcoming Parks and Recreation Commission meeting date.

The upcoming meeting was set for April 11, 2013, at 7:00 PM.

Adjournment

Motion to adjourn was made at 7:36 PM by Cyndi Mitchell.

SECRETARY

CHAIRMAN