



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Concise Parks and Recreation Commission

Thursday, February 21, 2013

6:30 PM

Community Development Conference Room

The Parks and Recreation Commission of the City of Sachse will hold a Special Meeting on Thursday, February 21, 2013, at 6:30 p.m. in the Community Development Meeting Room at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 6:31 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

The invocation and pledge of allegiance to the U.S. and Texas Flags was led by Chairman, Jeff Bickerstaff. Mr. Bickerstaff introduced new board member, Michael Kellam.

3. Consider and approve the minutes of the January 10, 2013 meeting.

Executive Summary

Consider and approve the January 10, 2013 meeting minutes.

A motion was made by Cyndi Mitchell and seconded by Druce Reiley to approve the minutes as written. Motion passed unanimously.

Discuss feasibility study and master plan for entertainment and recreation venue.

Mr. Whitworth introduced EDC Director, Carlos Vigil. Mr. Vigil presented to the board the preliminary plans for a Sachse Sports and Entertainment Complex based on a study by LARC (Leisure and Recreation Concepts). Activities within the proposed sports complex include: golf, volleyball, tennis courts, pools, horseshoe, and sports bar among other things. The facility would be privately owned and run and would operate year round, with June through October being peak months.

Discuss and consider concessions agreement at Salmon Park and Heritage Park for the upcoming season.

Mr. Whitworth reported that the concession contract will go to the City Council on March 4 for approval. Council has asked staff to make some revisions including: a 2 year contract renewable every year for up to 5 years. A \$1,000 annual fee will be paid by the Sachse Baseball Association to the City of Sachse. The funds will be deposited back into the City of Sachse's general fund. Cyndi Mitchell suggested that the City should keep an inventory of what equipment belongs to the City in the concession at Salmon Park.

Discuss and consider the Arbor Day and Great American Cleanup events.

Mr. Whitworth reported that he met with Allied Waste and they are prepared to drop off dumpsters at both Animal Control for the Citywide Collection Event and in the City Hall Parking lot for the cleanup event. Also, the State Forester, Micah Pace will not be able to attend the event this year. Plans for the event include planting trees, cleanup, a band performance, a group picture and bounce houses.

7. Discuss and consider the annual review of the Parks Master Plan and the project priority list.

Executive Summary

This is an annual review of the Parks Master Plan and the priority list of projects.

Mr. Whitworth reported that the replat for Firefighter's Park will go to the Planning and Zoning Commission on Monday, February 25 for approval. The new City Engineer, Greg Peters, has a background in Park Development design which will help in when designing the layout of the park. He also reported that the future of the Park Development fund is looking better due to incoming development within the City. He expects that within the next 2 years between \$300,00-\$500,000 could potentially be put back into Park Development fees. The board went through the priority list created on May 26, 2011, and Mr. Whitworth reported that the City has backed out of the Tri-City Recreation Center. The board discussed the Master Trail Plan and that the need for trails in Sachse should be high on our priority list after looking at how it weighed on the needs assessment survey as the highest priority out of the citizen survey conducted in 2008.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that tree surveys for both Northplace Church and Enclave have been approved and they both meet the tree mitigation requirements. At the February 4, City Council meeting, Council discussed starting a Youth Council. Mr. Whitworth proposed instead of having a 7 member Youth Board, that we look into adding a Junior Alternate to the Parks & Recreation Commission. This would be a non-voting board member that would sit on the board and is aloud to give input during the meetings. Mr. Whitworth will work with the City Attorney on amending the charter to include a Junior Alternate on the Parks & Recreation Commission and possible other City Boards.

Requests for future agenda items.

Requests were made to discuss the concession agreement and the Arbor

Day/Great American Cleanup event.

Set upcoming Parks and Recreation Commission meeting date.

The upcoming meeting was set for March 14, 2013, at 7:00 PM.

Adjournment

Motion to adjourn was made by Cyndi Mitchell at 8:36 PM.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN