

**City of Sachse, Texas**  
Planning and Zoning Commission

Minutes of the Regular Meeting on Monday, February 11, 2013  
Time: 7:00 p.m.                      Place: Sachse City Hall

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**Members Present:**

Stephen Curtis  
Scott Everett  
Charles Ross  
Scott Williams  
Bill Alexander`  
Warren Becker

**Members Absent:**

David Hock

**Staff Present:**

Marc Kurbansade, Community Development Director  
Charlotte Youngblood, Secretary

**Others Present:**

Chairman Stephen Curtis opened the meeting of the Planning and Zoning Commission at 7:00 p.m. and a quorum was declared.

**1. Invocation and Pledge of the Allegiance to the U.S. and Texas Flags**

The invocation was offered by Scott Everett and Stephen Curtis led the pledges.

**2. Community Development Director's Update Report: Briefing on current activities of staff.**

Marc Kurbansade, Community Development Director, said the cleanup event will be held on April 13<sup>th</sup> and be offering recycling of electronics this year. He also noted that we have a lot of development beginning that the Commission will see coming before them.

**3. Consider approval of the minutes from the January 14, 2013 Planning and Zoning Commission meeting.**

Scott Everett made a motion to approve the minutes of the January 14, 2013 Planning and Zoning Commission meeting. Scott Williams seconded the motion. The motion passed with all voting in favor.

**4. Consider approval of the minutes from the January 28, 2013 Planning and Zoning Commission meeting.**

Scott Everett made a motion to approve the minutes of the January 28, 2013 Planning and Zoning Commission meeting. Warren Becker seconded the motion. The motion passed with all voting in favor.

**5. Consider approval of a Site Plan for a Restaurant with Drive-Through use on an approximately 0.9133 acre tract of land located at 7360 State Highway 78, more particularly described as Lot 2, Block A of the SRC Addition.**

Mr. Kurbansade introduced the item. He stated that the property received approval of a Special Use Permit at the December 3, 2012 City Council Meeting. He explained that Site Plans are viewed the same as Plats as far as state law is concerned in that they are an administrative act and

not discretionary in nature. He explained that he had given the Commissioners a list of conditions from staff to be included in the approval of the Site Plan. Staff felt that these conditions were minor and could be read into the motion. More discussion followed. Scott Williams made a motion to approve the Site Plan along with the three conditions of approval: Fire Lane will be adjusted to be in conformance with the Amended Plat; raised curb on driveway will be shortened by 25 feet to accommodate the relocated Fire Lane; and parking spaces to be sized and painted as required by Ordinance. Charles Ross seconded the motion. The motion passed with all voting in favor.

There being no further business, Scott Everett made a motion to adjourn. The meeting was adjourned at 7:18 p.m.

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Secretary

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Chairperson