

**Library Board
Library Meeting Room
3815 Sachse Road, Building C
Regular Meeting Minutes
Monday, January 14, 2013**

Present Board Members: Robert Rodgers, Patrece King, Dia Rhoden, Dixie Scoggins, Mary Saathoff

Library Manager: Mignon Morse

Friends of the Library: Mary Saathoff

Others in Attendance: Kathy Melston, President of the Friends of the Rockwall County Library

1. Invocation

Dia Rhoden gave the invocation.

2. Call to Order:

Robert Rodgers called the meeting to order at 7:06 p.m.

3. Approval of Minutes:

The November 12, 2012 minutes were reviewed by the members present. Mary Saathoff moved to accept the minutes as written, Patrece King seconded. The minutes were unanimously approved.

4: Presentation by Kathy Melston

Kathy Melston retired from the Rockwall County System as Library Director in 2010. Mrs. Melston currently serves as the President of the Friends of the Rockwall County System. She was invited as a guest speaker to provide an overview of the "Public Library Advisory Handbook" published by the Texas State Library and Archives Commission.

The following topics were highlighted during Kathy Melston's presentation from the "Public Library Advisory Handbook":

- The purpose of the Public Library Advisory Handbook is to help members understand their roles and responsibilities in a variety of situations that may arise during their terms.
- A copy of the Public Library Advisory Handbook can be viewed and/or printed from the Texas State Library and Archives Commission website, <https://www.tsl.state.tx.us/ld/pubs/plant/index.html>.
- Advisory boards exist to advise, recommend, and advocate to the policy-making governing body.

- Library Board Members may advocate for adequate resources, but fundraising is not the primary goal of Library Board Members.
- Library Board Members can join the Friends of the Library.
- Education and Training of Library Board Members (NETLS, the North East Texas Library System is no longer a resource for training, workshops, consulting – automation, performer showcases, courses in technology, eBooks. (The Texas Library Association’s annual conference includes workshops for Library Advocacy.) This year’s conference is in Fort Worth, Texas from April 24-27 <http://www.txla.org/>.

Library Board members thanked Kathy Meltson for presenting, “An Overview of the Public Library Advisory Board Handbook”.

5. **Election of Officers**

Mary Saathoff nominated Robert Rodgers as Chair. Dia Rhoden seconded. Chair was unanimously approved.

Dixie Scoggins nominated Dia Rhoden as Secretary. Mary Saathoff seconded. The Secretary was unanimously approved.

Dia Rhoden nominated Patrece King as Vice Chair. Mary Saathoff seconded. The Vice-Chair was unanimously approved.

2013 Sachse Public Library Board Officers

Robert Rodgers, Chair

Patrece King, Vice-Chair

Dia Rhoden, Secretary

7. **Library Managers Report**

Library Manager, Mignon Morse, complimented new staff member, Toni Kelly, who has YMCA experience and public library experience, for engaging the kids with games and stories during story time. Mignon says both Toni and Ruth are phenomenal additions to the staff at the Sachse Public Library.

Mignon pointed out the increase of program attendance for the first quarter of FY 2013 compared to the first quarter of FY 2012. Mignon also addressed the decrease in circulation (down from 5,891 in December 2011 to 5,164 in December 2012). Chair, Robert Rodgers expressed concern about the door count and the circulation rates.

Mignon contributed the decline in circulation to the collection being outdated, the need for eBooks, and the budget reduction due to state funding cuts. The Texas State Library Lone Star funds were cut in FY 2010.

Friends President, Mary Saathoff encouraged Library Board Members to attend the Friends meetings. Mary also provided Friends membership applications and Kroger fundraiser cards for attendees.

Mignon also encouraged Library Board members to provide input on Marketing Strategies. Newly elected Vice-Chair, Patrece King recommended inviting schools/daycares to the Sachse Public Library. Library Manager, Mignon Morse is working with new staff to schedule school visits. Patrece King also recommended a Teen Library Advisory Board/Council as well as an Elementary School reading challenge.

January 22: Library Manager, Mignon Morse is making presentation at the Friends meeting on Thursday, January 22 at 7:00 p.m.

January 29: The 2013 Boards & Commissions Appreciation Dinner is Tuesday January 29 at 7:00 p.m. Please RSVP by January 26.

February 1 – 28: The Friends of the Sachse Public Library are celebrating “Love Your Library Month” with a Love your Library Giving Tree.

New staff member Ms. Toni has a YouTube video of her first storytime at the Sachse Public Library.

New staff member Ruth will start on Tuesday, January 15, 2013.

10. Adjournment

Robert Rodgers motioned to adjourn the Library Board Meeting for Monday, February 14, 2013 at 8:24 p.m. Patrece King seconded. The adjournment was unanimously approved.

ATTEST:

APPROVED:

LIBRARY BOARD SECRETARY

LIBRARY BOARD CHAIR