



# Sachse, Texas

Sachse City Hall  
3815 Sachse Road  
Building B  
Sachse, Texas 75048

## Minutes - Full Report Parks and Recreation Commission

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Thursday, May 10, 2012

7:00 PM

City Hall

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The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, May 10, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

- Present** 6 - Commission Member Kirsten Hill, Commission Member Brett Franks, Commission Member Diana Smith, Chairman Jeff Bickerstaff, Commission Member Juanita Miller, and Vice Chair Darlene Putman
- Absent** 1 - Commission Member Spencer Hauenstein

**Also present:** Council Liaison Jared Patterson, Parks Director Lance Whitworth and Activity Coordinator Cynthia Wiseman.

### Call to Order

The meeting was called to order at 7:00 PM by Chairman, Jeff Bickerstaff.

### Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman Jeff Bickerstaff. Following the invocation and pledge Mr. Bickerstaff read a statement of apology to the board on the previous month's meeting in which Ms. Miller was asked not to participate in the discussion of the Amateur Radio Association's overnight use of Salmon park based on a conflict of interest. Mr. Bickerstaff found out after the meeting that Ms. Miller did not have a true conflict of interest because there was no financial conflict of interest. Mr. Bickerstaff apologized to Ms. Miller, the Commission, City Staff, and Councilman Patterson, and stated that Ms. Miller should have been allowed to participate in the discussion.

3. 12-0852 Consider approval of the minutes of the April 12, 2012 meeting.

#### *Executive Summary*

*Review and consider approval of meeting minutes.*

A motion was made by Brett Franks and seconded by Darlene Putman to approve the minutes. Motion passed unanimously.

### Regular Agenda Items:

Discuss and consider future plans for Firefighter's Park, 2837 5th Street.

Mr. Whitworth reported that he has spoken to the City Attorney and City Manager on what the City has to do to acquire the piece of land. After researching the deeds, it looks like there was an error in the legal description as it was passed from one owner to the next in which the triangle in question was left out of the description. The next step will be to try and locate the title companies or the attorneys that drew up the description of the plotted land. If we can't do that then we will have to try and locate the previous owners and see if they will sign the piece of land over to the City. Mr. Whitworth will keep the board updated on this process.

**Discuss and consider possible YMCA location in Sachse.**

Diana Smith wanted to make note to the agenda that the board wanted to discuss the YMCA in general and not discuss a specific location. Mr. Bickerstaff said that it was still ok to discuss this item. Jared Patterson spoke to the board about the background on how YMCA discussions came about in Sachse. He wanted to try and fill the gaps in areas that the City can't currently accommodate citizens such as a recreation facility and swimming pools in Sachse. Mr. Patterson got together a group of citizens to be the steering committee for this program. There are currently a few YMCA programs that are held in Sachse's First Baptist Church. They are also starting a summer camp in Sachse that will be held weekly during the summer.

**Discuss and consider Independence Day parade to be held July 3, 2012.**

Mr. Whitworth updated the board on the upcoming parade on Tuesday, July 3. The parade lineup will be at 5:00 pm and the parade will begin at 6:00 pm. We will not have the Splash Down this year due to water restrictions. The other activities will follow including vendors, as well as some sponsorship.

4d. 12-0853

Discuss City Ordinance 7-2 (3) and (4) in regards to amphitheater rental policy and fees.

*Executive Summary*

*Discuss the recently amended City Ordinance 7-2 (3) and (4) as it pertains to rental policy and fees for the City's amphitheater.*

Mr. Whitworth wanted to discuss the possibility of making some amendments to City Ordinance 7-2 regarding the amphitheater rental policy and fees based on some issues that have come up now that the facility is being rented. Some things to consider are the usage of lights and sound equipment if a resident wants to rent these out during their reservation. Staff would be there during the rental to operate the equipment. Mr. Whitworth stated that in order for a rental to be worth it, the resident would have to rent the equipment for at least 4 hours. Staff came up with a number of \$100/hr with a minimum of a 4 hour rental for the use of amphitheater sound equipment and lights. Ms. Putman had a correction to the agenda item title on 4d. The subsection on the agenda states 7-2 (3) and (4) but it should be (3) and (5). Also, the question has come up if we would like to restrict usage of the amphitheater during business hours. Ms. Miller suggested something similar to what we do with the pavilion rentals and have something in the ordinance that requires a group to come to the Parks & Recreation Commission with a request to use the amphitheater during business hours. Mr. Whitworth also brought up a question of the use of

restrooms during the rental. Ms. Putman suggested the use of the library restrooms. Mr. Bickerstaff directed staff to include these discussion items in next month's agenda.

**Staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth reported on the annual Cleanup Event and Arbor Day celebration on April 14. Over 300 individuals participated in the cleanup and beautification of 22 sites across the City of Sachse. Cleanup and survey results have been compiled and over 328 bags (6,560 pounds) of garbage were collected, 5 trees were planted and over 300 flowers were planted at various parks and city facilities. Volunteers included City Council, Parks & Recreation Commission and the Amateur Radio Association. The Movie in the Park will be held in the amphitheater on Saturday, May 12. We will be showing the movie Puss n' Boots. Popcorn and drinks will be served. Mr. Franks reported that on May 28 there would be a Memorial Day event in front of City Hall from 11:30 am to noon.

**Request for future agenda items.**

Requests were made to discuss the city ordinance concerning the amphitheater, Firefighter's Park, Veteran's Day Program, update on the July 3rd event, and Sachse Baseball Association contributions.

**Set upcoming Parks and Recreation Commission meeting date.**

The meeting was set for June 14, 2012, at 7:00 PM.

**Adjournment**

Motion to adjourn was made at 8:07 PM by Darlene Putman. Motion passed unanimously.

**ATTEST:**

**APPROVE:**

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**COMMISSION SECRETARY**

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**COMMISSION CHAIRMAN**