



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Tuesday, March 6, 2012

6:30 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Special Meeting on Tuesday, March 6, 2012, at 6:30 p.m. in the Community Development Conference Room, at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 7 - Commission Member Kirsten Hill, Commission Member Brett Franks, Commission Member Diana Smith, Commission Member Spencer Hauenstein, Chairman Jeff Bickerstaff, Commission Member Juanita Miller, and Vice Chair Darlene Putman

Also present: Council Liaison Jared Patterson, Parks Director Lance Whitworth and Activity Coordinator Cynthia Wiseman.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 6:32 PM by Chairman, Jeff Bickerstaff.

2. 12-0723 Consider approval of the minutes of the February 9, 2012 regular meeting.

Executive Summary

Approval of the February 9, 2012 regular meeting minutes.

A motion was made by Brett Franks and seconded by Juanita Miller to approve the minutes. Motion passed unanimously.

Regular Agenda Items:

- 3a. Discuss and consider Arbor Day / Spring Cleanup Event.

Ms. Wiseman reported to the board that 6 groups have turned in their registration forms for the cleanup event. The event will go similar to last year and the initial meeting time will be 9 AM in the City Hall Amphitheater. The Mayor will read the proclamations and the groups will be given final instructions and their cleanup supplies. Once the groups return, lunch will be served between 11:30 AM and 1:30 PM and the band will play from 11:45 AM-12:45 PM. Ms. Wiseman also reported that items should be received from KTB by the end of this week or next week and once they are received we can begin putting together volunteer bags. Mr. Whitworth reported that Sachse was named Tree City USA for the 4th year. He also reported that the Trash Collection event will be held on April 13 and 14 and dumpsters will be located

in front of the Sachse Animal Shelter.

- 3b. 12-0738 Discuss and consider future plans for Firefighter's Park, located at 2837 5th Street.

Executive Summary

Discuss future plans for Firefighter's Park.

Mr. Whitworth reported that there is a small lot adjacent to Firefighter's Park that was discovered was not purchased in the original purchase of the land for the park. The City would like to gain ownership of this piece of land and Mr. Whitworth is working on locating the gentleman that owns the property to see if he will donate it to the City. Mr. Whitworth reported to the board cost estimates on each piece of the project for completing the park. The board discussed various options in cutting cost and asked staff to find out if building a parking lot was necessary, as well as if we could build an on street parking area, rather than having parking with an entrance and exit. There was also discussion of the possibility of talking to Charles Smith Funeral Home about having shared use of the portion of the funeral home's parking lot that backs up to the park.

- 3c. 12-0739 Discuss and consider prioritization of funds for City parks.

Executive Summary

Discuss prioritization of funds for City parks.

After discussion of the current priority list, the board would like to check off priority number one, create a sidewalk ordinance, and move the completion of Firefighter's Park up to the top priority. The board discussed dividing up the completion of Firefighter's Park into the following 4 phases: Phase 1 - Playground installation and parking lot, along with meeting all ADA requirements for accessibility, entrance sign, drum trash cans, and a park bench; Phase 2 - Shade structure for the playground; Phase 3 - Irrigation installation and shelter with concrete pad; Phase 4 - Backstop, grill, picnic tables, drinking fountain, and nicer trash cans.

- 3d. 12-0740 Discuss and consider Parks budget.

Executive Summary

Discuss the 2011 - 2012 Parks and Recreation budget.

Mr. Whitworth reported to the board that staff has attended the first budget meeting. The budget will be similar to last year, with no expected increase in department budgets.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Easter Egg Hunts are on March 31: Egg Scramble at 10 am, Doggie Bone Hunt at 7:30 PM, and the Flashlight Egg Hunt at 8:15 PM. The new Park Maintenance Tech will start on Monday. The Parks Crew has moved their equipment and is now using the Old Fire Station on Highway 78. He also reported that opening day for baseball is on March 24.

Request for future agenda items.

Requests were made to discuss Firefighter's Park and the Arbor Day/Spring Cleanup event.

Set upcoming Parks and Recreation Commission meeting date.

The meeting was set for April 12, 2012, at 7:00 pm.

Adjournment

A motion to adjourn was made at 8:11 PM by Brett Franks. Motion passed unanimously.

ATTEST:

APPROVED:

Commission Secretary

Commission Chairman