



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, October 13, 2011

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, October 13, 2011, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

- Present** 5 - Board Member Kirsten Hill, Board Member Diana Smith, Board Member Darlene Putman, Board Member Juanita Miller, and Board Member Spencer Hauenstein
- Absent** 2 - Chairman Jeff Bickerstaff, and Board Member Brett Franks

Also present: Parks Director Lance Whitworth and Activity Coordinator Cynthia Wiseman

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

Meeting was called to order at 7:00 PM by Vice Chairperson, Darlene Putman. The invocation and pledges were led by Parks Director Lance Whitworth.

Approval of Minutes

- 2a. 11-0474 Consider approval of minutes of the September 8, 2011 Regular Meeting.

Executive Summary

This item is to approve the minutes from the previous meeting.

Darlene Putman noted that Mr. Patterson was not present at the September 8, 2011, board meeting. A motion was made by Spencer Hauenstein and seconded by Kirsten Hill to approve the minutes with the change noted. Motion passed unanimously.

Regular Agenda Items:

Discuss and consider Salmon Park improvement recommendations.

Mr. Whitworth reported that he received estimates to complete the baseball field at Salmon Park. He presented those estimates to the board. Sachse Baseball Association President, Charlie Purczinsky, stated that his only concern was that the length of center field was not as long as they would like. Mr. Whitworth stated that there isn't any way to make it longer because we cannot build into the 100 year flood plain. Mr. Whitworth will continue working with the Baseball Association on this project and bring regular updates to the board as progress is made.

- 3b. 11-0449 Discuss and consider policies for the renaming of public facilities.

Executive Summary

Consider policies for the renaming of public facilities.

The board reviewed the policy for naming of public facilities that was presented to them by staff. Ms. Putman asked for "Parks and Recreation Department" to be capitalized under Guidelines (I-C). The board would also like staff to revise section V so that it is easier to understand that you can name a public facility after a person posthumously or after a living person. As well as, to keep in there that if named after a living person, a background check will be conducted. A motion was made by Spencer Hauenstein and seconded by Diana Smith to approve and recommend to Council the policy for renaming of public facilities with the changes discussed. Motion passed unanimously.

- 3c. 11-0450 Discuss and consider policies and fees for City indoor facility reservations.

Executive Summary

Consider policies and fees for City indoor facility reservations.

Mr. Whitworth presented to the board a rental policy for the library meeting room, Old City Hall meeting room and the Senior Center Multipurpose room. Along with the policies, he recommended a fee be associated with the rental of the Senior Center Multipurpose room. The board discussed the policies and fees given to them by staff. Ms. Miller would like for staff to quantify the noise level that is unacceptable in the policy. Mr. Hauenstein discussed opening the meeting rooms up at the library and Old City Hall to more than just non-profit organizations but also to residents in Sachse that may want to hold a meeting. The board discussed the idea of charging the groups that aren't non-profit organizations a \$25/reservation fee. Staff will bring the changes to the board at the next meeting.

- 3d. 11-0451 Discuss and consider amendments to City Ordinance Section 7-2.

Executive Summary

Consider amendments to City Ordinance Section 7-2.

Mr. Whitworth discussed the changes that staff would like to make to the current City Ordinance Section 7-2. Per Ms. Putman's request, staff will remove E-3(g). Staff will also, include that the cleanup deposit will be collected if the concession stand is used. Ms. Putman asked that staff add something about no smoking in the parks under "General rules and regulations" for E-1 (h). Mr. Hauenstein would like to remove the Commission as the one that has the authority to refuse rental to someone to the Parks and Recreation Department under E-3 (c). Staff will bring the changes discussed back to the board at the next meeting for their approval.

Discuss and consider policies for Senior Center trip and membership fees.

Mr. Whitworth reported that during the budget process, City Council asked staff to look into charging membership and trip fees to Senior Center members. Staff proposed that a \$6/year membership fee be charged for residents and \$12/year fee be charged for non-residents. As well as a \$0.50 one-way or \$1.00 roundtrip for daily pick-up and drop off fees. Staff also proposed a \$5 per person cost on trips taken in the bus plus the cost of where they are going. A motion was made by Juanita Miller and seconded by Diana Smith to accept the fee schedule presented by staff. Motion passed unanimously.

Discuss and consider Arbor Day / Spring Cleanup event.

Ms. Wiseman proposed to the board that the Arbor Day/Spring Cleanup event be held on Saturday, April 14. The board agreed on the date proposed by staff.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the Pumpkin Prowl will be held on Saturday, October 22, at 6 PM at Salmon Park. There will be 2 sponsors for the event. Smile Magic Dentists will provide a bounce house and popcorn. Sports Clips will provide hair painting to participants.

Request for future agenda items.

Requests were made to discuss Firefighter's Park, pond maintenance, policies and fees for City indoor facility reservations, amendments to City Ordinance Section 7-2, and a Salmon Park update.

Set upcoming Parks and Recreation Commission meeting date.

The next meeting was set for November 10, 2011 at 7:00 PM.

Adjournment

A motion to adjourn was made at 8:19 PM by Spencer Hauenstein. The motion passed unanimously.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN