



# Sachse, Texas

Sachse City Hall  
3815 Sachse Road  
Building B  
Sachse, Texas 75048

## Minutes - Full Report Parks and Recreation Commission

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Thursday, September 8, 2011

7:00 PM

City Hall

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**The Parks and Recreation Commission of the City of Sachse held a Regular Meeting on Thursday, September 8, 2011, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas, to consider the following items of business:**

- Present** 6 - Chairman Jeff Bickerstaff, Board Member Brett Franks, Board Member Diana Smith, Board Member Darlene Putman, Board Member Juanita Miller, and Board Member Spencer Hauenstein
- Absent** 1 - Board Member Kirsten Hill

**Also present: Council Liaison Jared Patterson, Parks Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman**

### Invocation and Pledge of Allegiance to the U.S. and Texas Flags

Meeting was called to order at 7:01 PM and the invocation and pledges were led by Chairperson, Jeff Bickerstaff.

2. [11-0359](#) Consider approval of the Minutes of the August 4, 2011 Special Meeting.

*Executive Summary  
Minutes of the previous meeting.*

A motion was made by Brett Franks and seconded by Spencer Hauenstein to approve the minutes. Motion passed unanimously.

### Regular Agenda Items:

#### Update, discuss, and consider signage in the City.

Mr. Whitworth reported on current park signage updates and additions. The four brown Heritage Park signs have been replaced. We have placed no smoking signs throughout the parks, along with Park Rules and Regulations signs at the parks. At Park Lake, Joe & Patricia Stone Park, and Heritage we have placed "Caution Severe Cracking Due to Drought" signs. Salmon Park has been added to the kiosk sign at Williford and Hwy 78. An Eagle Scout has asked to complete a project to repaint the Heritage Park Entrance sign.

**Update, discuss, and consider vandalism in parks.**

Mr. Whitworth reported that vandalism has not increased this year and is about the same as in years past. He feels that the signs and the cameras at Heritage Park has helped. Mr. Hauenstein asked if we could have something posted at the parks with a phone number to call if someone sees anything at the park that may need attention or if they see vandalism that has occurred in the parks. Mr. Bickerstaff asked if we could add something to the Parks & Recreation web page as well with a phone number to call.

**Update, discuss, and consider pond maintenance.**

Mr. Whitworth reported that he spoke with the Public Works Director about doing something with the storm drain inlets at Park Lake to filter out the trash. He said that screening them could cause flooding issues. His recommendation would be a public awareness initiative, which is being done currently by Billy Ho. Mr. Whitworth said that we will include a pond maintenance schedule of twice a year in the summer and early spring. Ms. Miller mentioned screening baskets that can be set down in the storm drains to collect trash.

**Update, discuss, and consider Parks and Recreation Department budget.**

Mr. Whitworth reported that the Parks Department will get an added maintenance technician position and some additional contract mowing funds. There is a slight decrease in the Parks budget outside of the additional staff position and contract mowing fund.

**Update, discuss, and consider charitable contributions from organizations to the Parks and Recreation Department.**

Mr. Franks stated that the baseball association has decided that they would like to improve on what is currently at Salmon Park. They would like to turn the field with the small backstop on it into a baseball field with a 4 foot fence around it. The baseball association would like to get approval from the Park Board and some estimates on cost from the Parks Department. Mr. Whitworth will look into getting estimates on the cost.

**Staff updates regarding current activities, special events, and personnel.**

Mr. Whitworth handed out the Hike and Bike trail ordinance amendment that was passed by City Council on Tuesday, September 6. An Eagle Scout project was completed at Muddy Creek Preserve, by Ryan Rigby (Troop 2062), in which he constructed 3 park benches along the trail. The scoreboard has been installed and is operational at Salmon Park. Mr. Whitworth would like to extend appreciation to American National Bank for the purchase and installation of the board. We will recognize them on Saturday before the baseball games start. Anita Collins, President of Marketing, will be there at the recognition.

**Request for future agenda items.**

Requests were made to discuss recommendations for Salmon Park field additions, landscaping and irrigation at Salmon Park, Firefighters Park, budget update, and naming of ballfield and parks policy.

**Set upcoming Parks and Recreation Commission meeting date.**

The next meeting was set for October 13, 2011, at 7:00 PM.

**Adjournment**

A motion to adjourn was made at 7:46 PM by Darlene Putman. The motion passed unanimously.

**ATTEST:**

**APPROVED:**

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**SECRETARY**

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**CHAIRMAN**

ATTEST

APPROVED

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CITY SECRETARY

\_\_\_\_\_  
MAYOR